



The Oregon Affordable Housing Management Association Presents
**Waiting List Management – With HOTMA Impact
LIVE WEBINAR**

Wednesday, March 27, 2024, 1 pm to 2:30 pm – PDT

Knowing the regulations and processes for managing a HUD property waiting list are put to the test in an MOR. More importantly, ***they are key to staying in compliance with Fair Housing laws.*** This webinar will review creating and maintaining, opening, and closing, placing families with disabled members, documenting changes, updating waiting list information, removing names from the waiting list, reinstating applicants to the list, and record-keeping. This course will reference the 4350.3 as well as HUD’s Notice H 2014-16 Waiting List Administration and FHEO’s April 2022 Guidance on Application Processing and Marketing. **HOTMA changes will require notifying the applicants on your waiting list about new requirements. When should you do that and what should you say? This webinar will answer those questions!!**

Our Instructor: Gwen Volk has provided training and consulting services in 36 states through **Gwen Volk, InFocus, Inc.** She has extensive knowledge and experience in Section 42 low-income housing tax credit, tax-exempt bond, HOME, Section 8, 236, 202 PAC, 202/811 PRAC and Rural Development programs.

Tech Advice: Please participate on a desktop or a laptop computer. An ethernet connection is preferable.

To Register: Please fill out, “save,” and email this fillable form to oregonahma@frontier.com or, print, scan and email to the same address.

FINAL Registration Deadline: March 25, 2024

Webinar Registration Fees: For AHMA members: \$99; for non-members: \$125

Payment Options: **(We do not invoice.)**

- ◆ Pay by PayPal on this page of our website:
http://www.oregonaffordablehousingmanagement.com/education_schedule.htm
- ◆ **You CAN use PayPal as a GUEST if you don’t have a PayPal account. Just read & follow the instructions carefully.**
- ◆ Or, send your check to Oregon AHMA, P.O. Box 1135, Forest Grove, Oregon 97116
- ◆ **Payment is due by March 25. Login is contingent upon receipt of payment.**

Questions? Contact Oregon AHMA Director Maggie Meikle at oregonahma@frontier.com or by phone, 503-357-7140.

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