



The Oregon Affordable Housing Management Association Presents

Transitioning from *UPCS* to *NSPIRE*

Tuesday & Wednesday, March 5 & 6, 2024

Salem Convention Center, Salem

On October 1, 2023, all properties transitioned to NSPIRE. Are your management and maintenance teams up to speed with all the changes? *You might be surprised at how significantly different NSPIRE is from UPCS!*

This two day course will equip you with the knowledge of the new capital improvements required to ensure NSPIRE compliance, as well as provide insights on how to achieve a high score on your first NSPIRE inspection using actual NSPIRE scoring values. Our instructor, with 20+ years of experience, has already trained thousands across the country in these new standards. He will explain in great detail (using hundreds of actual field photos) how to properly transition from the UPCS to the new NSPIRE.

➔ Attendees will also walk to a nearby housing project for a hands-on inspection demonstration. We will inspect the building exterior, systems, common areas, and a unit to put into practice what we have learned regarding NSPIRE and setting proper priorities. *The field trip is limited to 20 participants, so make sure you register for the outing on page 3 of this form.*

➔ This course also offers the (optional) **NSPIRE PROFICIENCY EXAM**, held in the classroom on the second afternoon. Each participant who passes the exam will receive an NSPIRE Proficiency Certificate.

Day 1 Agenda, 8:30 am to 4:30 pm

- Introduction
- NSPIRE overview
- Setting repair priorities
- Outside deficiencies
- Unit deficiencies

Day 2 Agenda, 8:30 am to 4:30 pm

- Inside deficiencies
- How to prepare a rock-solid appeal
- Reviewing the NSPIRE compliance checklist
- Inspection day planning
- Field trip! A hands-on inspection at nearby Robert Lindsey Tower (within walking distance)

Day 2 Field Trip and Exam

- Field trip: 1 pm to approximately 3 pm (limited to 20 people)
- NSPIRE Proficiency Exam (**optional**) – *(Those who choose not to go on the field trip but wish to take the exam will do so immediately after lunch. Those who participate in the field trip will take the exam upon their return to the classroom.)*

Instructor: **Ken Pilbin, President, U.S. Inspection Group**

As one of the founders of U.S.I.G., Ken has over 20 years of experience with UPCS. Ken finalizes the inspection agreements, schedules inspectors, and follows up on all aspects of the inspection process to ensure client satisfaction. Ken also travels throughout the United States training people in NSPIRE inspection strategies.

Important Details:

- ❖ You'll receive: An exclusive NSPIRE inspection guidebook. This book is an excellent reference guide that will help you understand the vast changes from the UPCS to NSPIRE.
- ❖ Please bring: Pens, lots of notepaper, and post-it notes for tagging key pages.
- ❖ The optional exam: The (optional) NSPIRE PROFICIENCY EXAM is an open book exam with 60 questions. The paper exam will be held in the classroom on day 2 of the course.
- ❖ What to wear: Comfy clothes! Please layer your clothing because we won't be adjusting the thermostat.
- ❖ Meals: If you're staying at The Grand Hotel, (which is attached to the convention center), your guestroom rate includes a hot breakfast buffet. For those commuting to class, a light breakfast will be available in the classroom by 7:30 am each morning. Lunch will be served in the classroom Tuesday and Wednesday. If you have special dietary needs, you might want to bring your own snacks.
- ❖ Guest rooms: The Grand Hotel is offering a special, discounted guestroom rate of \$164 for a Deluxe King room and \$174 for a Deluxe Queen room with two beds, single/double occupancy. To make your reservation, please call toll free 1-877-540-7800. When you call, identify yourself as a member of the Oregon AHMA group. To learn more about The Grand Hotel, go to:
<http://www.grandhotelsalem.com/>
- ❖ How to register:
 - Fill out this fillable form, "save" it, and email it to oregonahma@frontier.com
 - Print & fill out the form, then scan & email it to oregonahma@frontier.com
 - **Final Registration Deadline: Tuesday, February 20. No registrations will be accepted after this date. You're welcome to substitute a student anytime.**
- ❖ Class fees:
 - \$325 course **only** for AHMA members
 - \$425, course **only** for non-members
 - \$375, course & exam for AHMA members
 - \$475, course & exam for non-members
- ❖ Payment options:
 - **Not sure if your organization is a member?** Check the membership directory on this page of our website: http://www.oregonaffordablehousingmanagement.com/professional_members.htm
 - **WE DO NOT INVOICE.**
 - Please send your **check** to Oregon AHMA, P.O. Box 1135, Forest Grove, Oregon 97116
 - Pay by **PayPal** on our website:
http://www.oregonaffordablehousingmanagement.com/education_schedule.htm
 - **→ You CAN use PayPal as a GUEST if you don't have a PayPal account. Just follow the instructions once you make your selection in the shopping cart.**
 - Payment must be made **IN FULL** by Tuesday, February 20.

❖ **Questions?** Contact Oregon AHMA Executive Director Maggie Meikle at *oregonahma@frontier.com* or by telephone, 503-357-7140.

REGISTRATION FORM FOR

Transitioning from *UPCS* to *NSPIRE*

March 5 & 6, 2024
Salem Convention Center, Salem

REGISTRATION OPTIONS

- Fill out this fillable form, save it, and email it to *oregonahma@frontier.com*
- Print the form, scan, and email to *oregonahma@frontier.com*
- **Final registration and payment deadline: Tuesday, February 20, 2024**

1. Name _____ Email Address _____

➤ Course **only** _____, Course & exam _____ Field trip _____

2. Name _____ Email Address _____

➤ Course **only** _____, Course & exam _____ Field trip _____

3. Name _____ Email Address _____

➤ Course **only** _____, Course & exam _____ Field trip _____

4. Name _____ Email Address _____

➤ Course **only** _____, Course & exam _____ Field trip _____

5. Name _____ Email Address _____

➤ Course **only** _____, Course & exam _____ Field trip _____

6. Name _____ Email Address _____

➤ Course **only** _____, Course & exam _____ Field trip _____

Organization _____

Contact person _____ Email _____

Contact person's phone number _____